



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISYAS
Schools Division of Cebu Province

October 26, 2023

DIVISION MEMORANDUM

No. 460, s. 2023

ADDENDUM TO DIVISION MEMORANDUM NO. 452

To: Assistant Schools Division Superintendents
Public Schools District Supervisors
School Principals/School Heads
All Division Office Personnel

1. As discussed during the Regional Management Committee Meeting held on October 25, 2023, non-teaching personnel, both stationed in the field and in the Division Office, shall adopt a Work-From-Home scheme on October 31 and November 3.
2. As such, they are required to submit an Accomplishment Report for the above-mentioned dates, which should be submitted on November 6, 2023, to the PSDS, for field personnel, and to the Section Heads, for Division Office personnel, respectively.
3. Job Order personnel may report to work considering that their employment is guided by the “No work, no pay” policy.
4. The Section Heads or immediate supervisors shall monitor the compliance of this instruction.
5. Template of the WFH Accomplishment Report hereto attached.
6. For information, guidance, and strict compliance.

SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/jcd



Address: IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone No.: (032) 424-9000
Email Address: cebu.province@deped.gov.ph

WFH ACCOMPLISHMENT REPORT
For October 3, 2023 and November 3, 2023

Name of Employee: _____

Section/School: _____

Position Title: _____

Date	Objectives	Activities Performed	Number of Transactions Completed	Remarks
October 31				
November 3				

Submitted by:

Name and signature of Employee

Approved:

Name and signature of Immediate Superior





Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISYAS
Schools Division of Cebu Province

October 24, 2023

DIVISION MEMORANDUM

No. 452, s. 2023

**GUIDANCE ON THE CONDUCT OF CLASSES RELATIVE TO THE UPCOMING BARANGAY
AND SANGGUNIANG KABATAAN ELECTIONS AND
THE CELEBRATION OF THE ALL SOULS DAY**

To: Assistant Schools Division Superintendents
Public Schools District Supervisors
School Principals/School Heads
All Division Office Personnel

1. Attached is an unnumbered memorandum from the Office of the Undersecretary and Chief of Staff, Atty. Michael Wesley T. Poa, entitled "GUIDANCE ON THE CONDUCT OF CLASSES IN THE UPCOMING NATIONAL AND WORLD TEACHERS' DAY CELEBRATION AND 2023 BARANGAY AND SANNGUNIANG KABATAAN ELECTIONS", which is self-explanatory.
2. Per advice from the Office of the Regional Director, DepEd Regional Office 7, non-teaching personnel shall also be covered with this Memorandum.
3. For information, guidance, and compliance.

SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/jcd



Address: IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone No.: (032) 424-9000
Email Address: cebu.province@depd.gov.ph



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

FOR : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL PUBLIC SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **ATTY. MICHAEL WESLEY T. FOA**
Undersecretary and Chief of Staff

SUBJECT : **GUIDANCE ON THE CONDUCT OF CLASSES IN THE**
UPCOMING NATIONAL AND WORLD TEACHERS' DAY
CELEBRATION AND 2023 BARANGAY AND SANGGUNIANG
KABATAAN ELECTIONS

DATE : 28 September 2023

To allow teachers to participate in activities in celebration of World Teachers' Day on 05 October 2023, and give them ample time to complete election-related duties for the 2023 *Barangay* and *Sangguniang Kabataan* Elections on 30 October 2023, **all in-person classes in public elementary and secondary schools, including community learning centers of the Alternative Learning System (ALS), shall shift to the various blended learning modalities (i.e. modular distance, asynchronous) on the following dates:**

- October 5, 2023 (Thursday);
- October 31, 2023 (Tuesday); and
- November 3, 2023 (Friday).

For dissemination and compliance.

Thank you.