



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools Division
Superintendent**

November 14, 2023

DIVISION MEMORANDUM

No. **487**, s. 2023

GAD-BASED ORIENTATION-WORKSHOP ON CHILD PROTECTION POLICIES

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors/District-in-Charge
Elementary/Secondary School Heads
All Others Concerned

1. This Office hereby announces the conduct of “**GAD-Based Orientation-Workshop on Child Protection Policies**” on November 29-December 1, 2023 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. This activity aims to raise participants’ awareness and understanding about Child Protection Policy and other related legislations, stimulate interest in promoting and taking sensible actions on child protection, and enhance sense of readiness to take on duties and responsibilities as substitute parent of the learners. After the orientation-workshop, all schools are expected to create and establish functional Child Protection Committee.
3. The Public Schools Districts Supervisors (PSDS)/ OIC District Caretakers are hereby requested to select 1 (one) Lead Principal and 1 (one) Guidance Counselor/Designate Coordinator to attend this activity.
4. Travel and other incidental expenses of all participants will be charged against **SEF/PTA/School MOOE and other Local Funds** while meals, accommodation, board and lodging of all participants and Technical Working Group (TWG)/ Division Personnel will be charged against **Division MOOE/GAD Funds**, all subject to availability of funds and usual accounting and auditing rules and regulations.




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5. Participants from the island districts are allowed to be at the venue on Day Zero (0) November 28, 2023. Travel, meals and other incidental expenses incurred by the participants on Day Zero (0) will be charged against SEF/PTA Funds/School MOOE and other local funds. The members of the Technical Working Group (TWG)/Division personnel are directed to be at the venue on Day Zero (0) to conduct inspection of the venue and prepare the materials/supplies to be used during this activity. Travel, meals, board and lodging and other incidental expenses will be charged against Division MOOE/GAD Funds, all subject to the availability of funds and usual accounting and auditing rules and regulations.
6. The Medical Section is hereby directed to assign two (2) nurses to be at the venue to facilitate the implementation of health protocols.
7. This Memorandum serves as **Authority to Travel** of the participants, division personnel who are part of the Technical Working Group (TWG).
8. Wide dissemination and compliance of this Memorandum is desired.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

sds/sgod/gsb/mja/2023



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