



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISYAS
Schools Division of Cebu Province

Office of the School Division Superintendent

November 17, 2023

DIVISION MEMORANDUM

No. 491, s.2023

**REITERATION ON THE CONDUCT OF PREPAREDNESS MEASURES FOR
HYDROMETEROLOGICAL HAZARDS**

To: Assistant Schools Division Superintendent
Elementary & Secondary School Heads
District DRRM Coordinators
All of Concerned

1. Attached is Regional Memorandum No. 0866 s.2023, dated November 16, 2023 from **Dr. Salustiano T. Jimenez, JD, CESO V**, Director IV, Regional Director, Office of the Regional Director, entitled: ***“Reiteration on the conduct of preparedness measures for Hydrometeorological Hazards”***.
2. Immediate and wide dissemination of this Memorandum to all concerned is desired.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

16 NOV 2023

REGIONAL MEMORANDUM

No. **0866**, s. 2023

**REITERATION ON THE CONDUCT OF PREPAREDNESS MEASURES FOR
HYDROMETEOROLOGICAL HAZARDS**

To: Schools Division Superintendents
Region, Division and School DRRM Coordinators
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. This Office would like to reiterate that all offices and schools are directed to conduct prevention and mitigation and preparedness actions to their respective area of responsibility (AOR) to prepare for whatever hydrometeorological hazards in the future.

2. The following are some recommendations:

- a) Implement D.O no. 33 s. 2021 (School-Based Disaster Measures for Tropical Cyclones, Flooding, and Calamities).
 - Regular pruning of trees (every 6 months),
 - Establish and de-clog drainage canals or waterways or coordinate with Local Government Unit for the removal of obstructions that causing floods to their school,
 - Safeguard essential documents by placing them in plastic boxes or on top of cabinets at high elevation that cannot be easily reached by floods,
 - Establish an early warning system.
- b) Prepare for a worst-case scenario (severe flooding and landslides);
- c) Execute MOA/MOU with LGU for the use of classroom as evacuation centers intended for internally displaced person (IDP) and other stakeholders for the prepositioning of supplies (teachers and learners kit), temporary learning spaces (TLS);
- d) Continuously monitor areas prone to flooding and landslide: and
- e) Offices and schools shall provide situational reports (SITREP) regularly. If the situation escalates into a worst case scenario, the implementation of DO 37, s. 2022 (Guidelines on the Cancellation or Suspension of Classes and Work in




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Government Offices Due to Typhoons, Flooding, other Weather Disturbances, and Calamities) must be acted across all governance levels.

f) Submit Rapid Assessment and Damage Report (RADaR) or Certificate of No Damage if the offices/schools exposed to the hazards.

3. For questions and clarifications, you may contact Mr. Ranilo L. Edar at his mobile phone number 09171566073.

4. Immediate dissemination and appropriate action of this Memorandum to all concerned is desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director