



Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

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Office of the Schools Division  
Superintendent

November 20, 2023

DIVISION MEMORANDUM

No. *494*s. 2023

**GAD-BASED TRAINING-WORKSHOP ON GENDER MAINSTREAMING IN  
EDUCATION WORK AND BASIC ORIENTATION ON GAD  
PLANNING AND BUDGETING**

To: Assistant Schools Division Superintendents  
Public Schools District Supervisors/OICs  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office hereby announces the conduct of the “**GAD-Based Training-workshop on Gender Mainstreaming in Education Work and Basic Orientation on GAD Planning and Budgeting**” at Ecotech Center, Sudlon, Lahug, Cebu City on December 11-13, 2023.
2. This training-workshop aims:
  - increase understanding of gender as a social construction and probing the role of social institutions in reinforcing and perpetuating gender inequalities
  - recognize own personal gender biases and confront gender issues by becoming more aware of gender myths and facts;
  - understand key gender and development concepts, and
  - increased knowledge of GAD Planning and Budgeting (GPB) mandates and issuances to assist GFPS in direction setting of their annual GPB
3. The participants of this training -workshop are one district GAD focal person and two (2) school GAD focal persons per district ( 1 Elem & 1 Secondary). Provided that teachers’ participants whose classes shall be disrupted should be replaced. Pre-registration on google drive link will share at PSDS GC.
4. Public Schools District Supervisors are directed to give their full support to the activity and monitor the attendance of the participants.
5. The participants from the Island districts and members of the Technical Working Group (TWG) are advised to be at the venue on Day Zero ( December 10, 2023). Accommodation and meal (dinner) be served on the Day Zero.




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6. Medical section (Attn.: Dr. Asterterie Bernales ) is hereby directed to assign at least two (2) nurses to be at the training venue throughout the entire activity.

7. Accommodation, meals, snacks, and other incidental expenses that incurred relative to the conduct of the said activity shall be charged against **Division GAD funds** while travelling expenses of the participants shall be chargeable against **School MOOE**, subject to its availability and the usual accounting and auditing rules and regulations.

8. This Memorandum serves as **Authority to Travel** of the participants and the members of the training team.

9. Immediate and wide dissemination of this Memorandum is desired.

  
**SENEN PRISCILO P. PAULIN, CESO V**  
Schools Division Superintendent

<SDS/ASDS/OFFICE/INITIALS OF THE HEAD/GSM



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