



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools Division
Superintendent**

November 30, 2023

DIVISION MEMORANDUM
No. 518, s. 2023

**VIRTUAL ORIENTATION ON THE GUIDELINES ON THE IMPLEMENTATION
OF THE PROJECT – “DEPED 236,000 TREES –
A CHRISTMAS GIFT FOR THE CHILDREN**

To: Assistant Schools Division Superintendents
Division Chiefs, CID and SGOD
Public Schools District Supervisors/OICs/Caretakers
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the Schools Governance and Operations Division and the Division ICTS, announces the conduct of the **“Virtual Orientation on the Guidelines on the Implementation of the Project – “DepEd 236,000 Trees – A Christmas Gift for the Children”** on December 1, 2023 at 10:00AM via MS Teams.
2. This virtual activity aims to orient the field on the department’s initiative to promote environmental preservation and to instill environmental responsibility among Filipino children. The link for the meeting will be shared in the morning of December 1, 2023 through the Public Schools District Supervisors.
3. Participants to this virtual orientation are the fifty-eight (58) Public Schools District Supervisors, Central School Principals, District ICT Coordinators, School Heads of schools who confirmed to participate in the live streaming and selected Division Office personnel.
4. Prior to this virtual activity, all schools are directed to prepare and submit the list of teachers (maximum of 10) and learners (maximum of 20) who will be participating in this project on December 1, 2023 before 12:00NN through this link: <https://bit.ly/SDO-CEBU-TreePlanting>
5. In cases when schools have less than 10 participating teachers, PTA officials may be tapped to take part in this project and may be included in the list.
6. The District Offices are enjoined to instruct the schools to properly document all activities including those from the preparatory phase (e.g. photos of area before and after the tree planting activity, photos of the making of tree guards, photos of seedbed and seedling preparation, etc.)
7. For the list of schools and School Heads who confirmed to participate in the live streaming, see **Enclosure 1**.



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Website: www.cebuprovince.deped.gov.ph

8. All expenses relative to the conduct of this virtual activity shall be charged against **the School MOOE/Local funds**, all subject to their availability and the usual government accounting and auditing rules and regulations.

9. For queries and concerns, you may contact **424-9000 loc. 105** and look for Dr. Gladys S. Balagtas, OIC SGOD Chief. You may also seek technical assistance from the Division ITO, Mr. Emmanuel F. Mendoza through this number: **424-9000 loc. 107**.

10. Wide dissemination of and strict compliance with this Memorandum are directed.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/LMD/FCL/VAY/SGOD/GSB/1gm2023

**List of Schools who confirmed to join the live streaming of the Tree Planting activity
on December 6, 2023**

1. Lawis Elementary school
SH: Judith Olivar
PSDS: Mr. Tony Aplacador
San Remegio 1
2. Giloctog National High School
SH: Bernardino Velez
PSDS: Dr. Margarita A. Nierra
Barili 2
3. Lawaan Elementary School
SH: Jonah P. Alberca
PSDS: Mrs. Ma. Elizabeth Armamento
Dumanjug 1
4. Pulpogan National High School
SH: Cyrus Wenceslao
PSDS: Dr. Lorna I. Soco
Consolacion II
5. Alcoy Central School
SH: Natalia Maritess V. Gonzales
PSDS: Mr. Jose Glenn L. Nierre
Alcoy
6. Pedro B. Uy Calderon Memorial National High School
SH: Dr. Lorna L. Nellas
PSDS: Mr. Vicente Tolomia
Samboan
7. Hilario P. Davide, Sr. National High School
SH: Cresente Piñol
PSDS: Dr. Imelda Gealon
Argao 2
8. Pilipog Elementary School
SH: Alena Baguio
PSDS: Dr. Danilo Manguilimotan
Cordova
9. Guindarohan Elementary School
SH: Gladys Dejos
PSDS: Dr. Viurina Baguio
Minglanilla 1
10. Balamban Central School
SH: Luthgarda Borgonia
PSDS: Dr. Clavel Salinas
Balamban 1

11. Tabunan National High School
SH: Gracela I. Mañanita
PSDS: Dr. Samuel Ponce
Borbon
12. Bala National High School
SH: Daniel P. Reyes
PSDS: Mr. Eduardo Lasala
Moalboal
13. Aloguinsan Central Elementary School
SH: Jocelyn Tagacanao
PSDS: Dr. Raquel C. Solis
Aloguinsan
14. Mabuli Elementary School
SH: Junrey Eturma
PSDS: Dr. Rowena L. Brian
Tabogon
15. Guibuangan Central Elementary School
SH: Josephine Dela Torre
PSDS: Dr. Margarita A. Nierra
Barili II
16. Catmon Integrated School
SH: Teresita B. Monisit
PSDS: Dr. Angeles Z. Bugtai
Catmon
17. South Poblacion National High School – Math & Science School
SH: Dr. Olga Fernandez
PSDS: Dr. Joel B. Umbay
San Fernando I
18. Mangga Elementary School
SH: Jacqueline F. Mangabon
PSDS: Dr. Relina Sonsona
Tuburan II
19. Granada Elementary School
SH: Elizabeth I Balongcas
PSDS: Dr. Willy Adonay Jr.
Boljoon
20. Asturias Central Elementary School
SH: Ma. Milagros J. Pintor
PSDS: Joel B. Burog
Asturias District I
21. El Pardo Elementary School
SH: Roquito L. Uraca
PSDS: Dr. Willy Adonay Jr.
Boljoon
22. Oslob Central Elementary School
SH: Jet Lee Llena
PSDS: Dr. Miraflor Presillas
Oslob