



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools
Division Superintendent**

December 4, 2023

DIVISION MEMORANDUM

No. 539, s. 2023

SUBMISSION OF WORKSHOP OUTPUTS (ACTION RESEARCH PROPOSALS 2023)

To: Assistant Schools Division Superintendents
Division Chiefs, CID and SGOD
Public Schools District Supervisors/OICs/Caretakers
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office reminds the field on the submission of the Workshop Outputs - Action Research Proposals both BERF-template and Classroom-Based Action Research Proposals, by all participants during the 3-Day Action Research Workshop conducted last November 13-15, 2023 at Holiday Plaza Hotel, Fuente, Cebu City.
2. All workshop outputs shall be submitted **on or before December 15, 2023** through this google drive link <https://bit.ly/ARWorkshopDRIVE>. Please be reminded of the agreed file name folder template: LAST NAME_District.
3. Workshop Outputs aligned with DO 16, s. 2017 or BERF-templated shall form part to the Action Research Proposals for CY 2024, hence will be forwarded to Schools Division Research Committee (SDRC) for Evaluation.
4. For reference, proponents are encouraged to refer their revised Action Research Proposals and templates to **Division Memorandum no. 519, s. 2023** entitled **Schools Division Research Management Guidelines**.
5. For inquiries and further technical assistance, kindly contact the Schools Governance and Operations Division (SGOD) thru Planning and Research Division with this contact number 424-9000 loc. 105 or email address cebuprovince.sgopr23@gmail.com.
6. Wide dissemination of and strict compliance with this Memorandum are directed.


SENEN PRISCOLO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/LMD/FCL/VAY/SGOD/GSB/ams



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