



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISYAS
 Schools Division of Cebu Province

Office of the Schools Division
 Superintendent

December 6, 2023

DIVISION MEMORANDUM
 No. 541 s. 2023

**SHORTLIST OF APPLICANTS AND SCHEDULE OF ACTIVITIES IN THE RANKING FOR
 ADMINISTRATIVE ASSISTANT II AND III IN THE DIVISION OF CEBU PROVINCE
 FOR CY 2023**

To: Assistant Schools Division Superintendents
 Division Chiefs
 Education Program Supervisors
 Public Schools District Supervisors /District Caretakers
 Elementary and Secondary School Heads
 All Other Concerned

- Relative to Division Memorandum No. 492, s.2023 entitled "Ranking of Applicants for the positions of Administrative III (Senior Bookkeeper), Administrative Assistant II (Disbursing Officer/Clerk) of SDO Cebu for CY 2023-2024", the Office announces the list of qualified applicants for aforementioned positions.
- Shortlisted applicants are advised to proceed to the **Division Office Social Hall, Sudlon Lahug, Cebu City** on the specified schedule for the interview and examination:

POSITION	DATE	TIME
Batch 1: ADAS III & ADAS II	December 12, 2023 (Tuesday)	8:00AM-9:30AM
Batch 2: ADAS II (Disbursing Officer)	December 12, 2023 (Tuesday)	10:00AM-11:30AM
Batch 3: ADAS II (Disbursing Officer)	December 12, 2023 (Tuesday)	1:00PM-2:30PM
Batch 4: ADAS II (Disbursing Officer & Clerk)	December 12, 2023 (Tuesday)	3:00PM-4:30PM

- Please see attached for shortlist of applicants for said positions.
- Applicants who submitted their pertinent documents but not included in the list may visit the Division Office-Human Resource Unit for clarifications on or before December 12, 2023 from 8am-5pm or call (032) 424-9000 loc.115.
- Applicants who fail to attend the interview and examination on the given date shall not be allowed to take the exam/interview on another date.

6. Applicants are ENCOURAGED to come on time and adhere to their schedule.
7. This Memorandum shall serve as AUTHORITY TO TRAVEL.
8. For immediate, widest dissemination and guidance of all concerned.

MP

SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

[Signature]

[Signature]



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII-Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City

SHORTLIST OF APPLICANTS FOR ADMINISTRATIVE ASSISTANT II AND III POSITIONS

	Name of Applicant	Address	Position Applied	Schedule	Remarks
1	OFTANA, MIRABERIELLYN FAMAT	ARGAO, CEBU	ADAS III	8:00AM - 9:30AM	
2	ORTEGA, MA. ROQUETA TAMPIPE	CEBU CITY, CEBU	ADAS III	8:00AM - 9:30AM	
3	BRUCE, LOMEN BERIARMENTE	BADIAN, CEBU	ADAS III	8:00AM - 9:30AM	
4	TANTING, RIZA TOLINGIN	BOGO CITY, CEBU	ADAS III	8:00AM - 9:30AM	
5	RUFIN, GINLY GUARTE	CEBU CITY, CEBU	ADAS III	8:00AM - 9:30AM	
6	CEPRIA, RUTH SIMBULAS	SANTANDER, CEBU	ADAS III	8:00AM - 9:30AM	
7	LAPAS, REALYN NUÑEZ	CARCAR CITY, CEBU	ADAS III	8:00AM - 9:30AM	
8	PEREZ, LOVELY LYKA TAN	ALCOY, CEBU	ADAS III	8:00AM - 9:30AM	
9	CABALLERO, CHERENE DACLAN	CARCAR CITY, CEBU	ADAS III	8:00AM - 9:30AM	
10	MABINI, BELINDA ALPUERTO	MANDAUE CITY, CEBU	ADAS III	8:00AM - 9:30AM	
11	GONZAGA, RICHARD GARBE	SAN FRANCISCO, CEBU	ADAS III	8:00AM - 9:30AM	
12	PIAÑAR, MARY GRACE ALIVIO	BOGO CITY, CEBU	ADAS III	8:00AM - 9:30AM	
13	PALMA, DANIELA VELASQUEZ	SAN FRANCISCO, CEBU	ADAS III	8:00AM - 9:30AM	

	Name of Applicant	Address	Position Applied	Schedule	Remarks
14	PATALINGHUG, SHIENA MAYMAY	BARILI, CEBU	ADAS III	8:00AM - 9:30AM	
15	BASERA, CIARA MARIE PALANGE	DALAGUETE, CEBU	ADAS III	8:00AM - 9:30AM	
16	ILOSORIO, JAY-ANN GARGAR	MANDAUE CITY, CEBU	ADAS III	8:00AM - 9:30AM	
17	RELAMPAGO, MARY CHRISTY POSTRANO	OSLOB CEBU	ADAS III	8:00AM - 9:30AM	
1	LAPAS, REALYN NUÑEZ	CARCAR CITY, CEBU	ADAS II-DISBURSING	8:00AM - 9:30AM	
2	HIJARA, ROSEVILLA VICADA	ALEGRIA, CEBU	ADAS II-DISBURSING	8:00AM - 9:30AM	
3	MAMOLO, MARY GRACE CATURAN	ARGAO, CEBU	ADAS II-DISBURSING	8:00AM - 9:30AM	
4	CALAURIAN, MARISSA BALILI	MALABUYOC, CEBU	ADAS II-DISBURSING	8:00AM - 9:30AM	
5	MASONG, KATRINA KRAISA GELIG	BOGO CITY, CEBU	ADAS II-DISBURSING	8:00AM - 9:30AM	
6	SUSADA, ANGELI LIRASAN	OSLOB, CEBU	ADAS II-DISBURSING	8:00AM - 9:30AM	
7	MAGHANOY, JOEBERT ARANETA	BOGO CITY, CEBU	ADAS II-DISBURSING	8:00AM - 9:30AM	
8	CABALLERO, CHERENE DACLAN	CARCAR CITY, CEBU	ADAS II-DISBURSING	8:00AM - 9:30AM	
9	NUDALO, HARLYN MUAÑA	MANDAUE CITY, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
10	MAGDADARO, CARYL JANE COYAO	SAN REMIGIO, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
11	GADOR, MERLENE GUIADO	ALEGRIA, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
12	PEREZ, LOVELY LYKA TAN	ALCOY, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
13	ARIVADO, JANPIE NIÑA VERGARA	CEBU CITY, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
14	ARAGON, MARY GRACE NAVALES	LILOAN, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
15	ABRENICA, DIZA ROSE KYSHA GARGAR	MOALBOAL, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
16	DIAPELO, GERALDINE LIM	MALABUYOC, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
17	ARAGON, KEITH GABRIEL BUENO	LILOAN, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	

	Name of Applicant	Address	Position Applied	Schedule	Remarks
18	GONZAGA, LOUIE JAY OTIDA	SAN FRANCISCO, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
19	PEPITO, MIRALUNA TUPAG	BORBON, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
20	TAMAYO, ROXANNE QUINOFA	MALABUYOC, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
21	FORMENTERA, LOVELY DAY	SAN FRANCISCO, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
22	PAQUIBOT, ERILYN MALOLOY-ON	LAPULAPU CITY, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
23	CANAMA, IRISH GAY CORTES	SAN REMIGIO, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
24	PATALINGHUG, SHIENA MAYMAY	CEBU CITY, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
25	YCOT, JULIE MAY RAGUSTA	TABOGON, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
26	CELESTIAN, JOUSE SABANAL	MOALBOAL, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
27	SERENCIO, HERMOSILLA JUGO	SANTANDER, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
28	JAPAL, MAY-MAY ORBITA	BOGO CITY, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
29	MAGLASANG, MARY JOY MANTOS	SAN REMIGIO, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
30	AMACA, CAMILA EYAS	DALAGUETE, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
31	SUAN, MARIA VERNANITA MEJORADA	MEDELLIN, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
32	CARAOS, AIKA ANGELICA TUMBIGA	BANTAYAN, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
33	NUDALO, EDEN LUCERNAS	SAN FRANCISCO, CEBU	ADAS II-DISBURSING	10:00AM-11:30AM	
34	LARGO, APRIL ARIANNE SEPADA	MNGLANILLA, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
35	ROSALES, ROSEMARIE MABANO	BOGO CITY, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
36	VILLARO, GERALENE MARILAO	MALABUYOC, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
37	YNTIG, MYLEN AMADEO	BANTAYAN, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
38	ADLAON, PAMELA ROMAGOS	SANTA FE, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	

	Name of Applicant	Address	Position Applied	Schedule	Remarks
39	ADLAON, ODESSA ROMAGOS	SANTA FE, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
40	ADAN, KALLEN JAY RIVERA	ALOGUINSAN, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
41	LAYAOG, AMELINDA DESPI	BANTAYAN, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
42	CARCUEVA, JERA MAE LISONDRA	MALABUYOC, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
43	ALONTE, CHABELITA ARRABES	MADRIDEJOS, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
44	RELAMPAGO, MARY CHRISTY POSTRANO	OSLOB, CEBU	ADAS II-DISBURSING	1:00PM-2:30PM	
1	REDULLA, JANIS CABARRUBIAS	TALISAY CITY, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
2	SARMIENTO, KC LOU PARANTAR	ARGAO, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
3	DAGATAN, LILIBETH OYANGORIN	CONSOLACION, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
4	MAGDALI, ANTONIA SARTE	SAN REMIGIO, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
5	DUGUIL, WINDELYN PABLEO	ALCANTARA, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
6	LEYSON, ANDREW STEVEN	LILOAN, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
7	PATOC, DAISY GRACE BASALLO	BARILI, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
8	AMBRAD, CHRISBEL PANTALEON	MEDELLIN, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
9	GONZAGA, RICHARD GARBE	SAN FRANCISCO, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
10	OCARIZA, PAMELA GUTANA	DUMANJUG, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
11	PACALDO, JEANELY DEGAMO	TABOGON, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
12	BANTOY, JANET ARMAMENTO	SOGOD, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
13	MARANGA, ROMMEL YTANG	MANDAUE CITY, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
14	ARDIMER, ROCHAN MISA	BOGO CITY, CEBU	ADAS II-CLERICAL	1:00PM-2:30PM	
15	ETOL, MARIA JEZZA MAE VILLARUEL	MEDELLIN, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	

	Name of Applicant	Address	Position Applied	Schedule	Remarks
16	BATOCTOY, SYLVETTE SHEINI AMARO	DALAGUETE, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
17	DELOS SANTOS, VARTH PUNAY	DAANBANTAYAN, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
18	PANONCE, OSCAR BARTIQUIL	ALOGUINSAN, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
19	VICADA, JOECHEL CAROLLO	ALEGRIA, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
20	ANCOT, JUDY ANN YOSORES	ALCANTARA, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
21	MANOLONG, MARY LOUISE TEK-ING	DUMANJUG, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
22	TOMARA, ELSIE YGOT	MEDELLIN, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
23	CUERPO, BERNADETTE RONCALE	OSLOB, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
24	SIBUGAL, CHESSA MAY CASUMPANG	PINAMUNGJAN, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
25	OMAMBAC, MYLENE LABRADOR	TOLEDO CITY, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
26	LAGANCIA, JILEN ESTRERA	PORO, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
27	BONSUBRE, SHERYL DINSAY	SAN REMIGIO, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
28	OCHAVO, MA. CATHERINE ANN MALINAO	MEDELLIN, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
29	SOREÑO, GEMMA CALVO	SAN REMIGIO, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
30	PALIS, SHEALLA TIMPOL	DUMANJUG, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
31	MASONG, DEXIE SALA	BOGO CITY, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
32	CERONA, JAY MARAH BENSIG	SAN FRANCISCO, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	
33	OBENITA, MARICEL PINO	MALABUYOC, CEBU	ADAS II-CLERICAL	3:00PM-4:30PM	