



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISYAS
Schools Division of Cebu Province

December 14, 2023

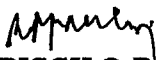
DIVISION MEMORANDUM

No. SS3, s. 2023

DIVISION OFFICE ACTIVITIES FOR DECEMBER 20, 2023

To: **Public Schools District Supervisors
School Principals/School Heads
All Concerned Personnel**

1. This Office hereby informs everyone concerned that on December 20, 2023, from 8:00 am to 12:00 pm, the division office is scheduled to hold the Year-end Performance Review, which will limit the number of personnel who will serve the clients and visitors to skeletal force only.
2. However, from 12:00 pm onwards, all personnel will be involved in the conduct of the Values Reorientation and Fellowship at the Ecotech Center, resulting in the half-day face-to-face service inactivity with clients of all the functional sections and offices. However, the delivery of basic services in such activities as processing of documents already in the office, and the like shall continue.
3. Regular hours of work will resume on December 21, 2023.
4. For your information and guidance.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/jcd



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