



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF CEBU PROVINCE

Office of the Schools Division Superintendent

January 15, 2024


DIVISION MEMORANDUM

No. 039, s. 2024

**ADDENDUM TO DIVISION MEMORANDUM 539 s. 2023 ENTITLED,
"DIVISION TRAINING-WORKSHOP ON DIGITIZATION OF SELF-
LEARNING MODULES (SLM), STORING AND MANAGEMENT
OF SLMs WITH PROVISIONS OF SECOND LEVEL OF
QUALITY ASSURANCE"**

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors/District-in-Charge
Elementary/Secondary School Heads
All Others Concerned

1. In view of the holding of the In-Service Training of Teachers on January 24 – 26 and 29 - 30, 2024, participants to the **DIVISION TRAINING-WORKSHOP ON DIGITIZATION OF SELF-LEARNING MODULES (SLM), STORING AND MANAGEMENT OF SLMs WITH PROVISIONS OF SECOND LEVEL OF QUALITY ASSURANCE** scheduled on January 22 – 26, 2024 at Ecotech Center Partner Hotel (Hotel Fortuna) Borromeo St., Cebu City is hereby moved to a later date.
2. Participants in the training workshop joining on a holiday/Sunday or Saturday are granted Compensatory Time Off (CTO)
3. Travelling and other incidental expenses of the participants from the field are chargeable against local/school MOOE funds, while all expenses for food, rentals, workshop materials, board, and lodging are chargeable against FLO 2023 funds under Sub-ARO #ROP-7-23-653, subject to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as the **Travel Authority** of the concerned personnel involved in the program.
5. Immediate dissemination of and strict compliance with the content of this Memorandum is directed.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

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