



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office the Schools Division Superintendent

January 23, 2024

DIVISION MEMORANDUM

No. **046**, s. 2024

**DISTRICT ROLL-OUT OF THE TRAINING OF GRADES 3 TO 10
RECEIVING TEACHERS ON INCLUSIVE EDUCATION**

To: Assistant Schools Division Superintendents
Chiefs, CID, and SGOD
Public Schools District Supervisors/OICs
Elementary School Heads
All Others Concerned

1. The field is hereby instructed to conduct a district roll-out on the **Training of Grades 3 to 10 Receiving Teachers on Inclusive Education** during the months of January and February 2024 if Inclusive Education topics are not included during the Mid-Year INSET.
2. The training team shall be composed of the following, viz:
Training Manager: Public Schools District Supervisor
Team Leader: District Inclusive Education Coordinator
Members: Division Trained School Heads on Inclusive Education
Division Trained Grades 3 to 10 Receiving Teachers
3. Slide deck of the different topics is provided to the District Inclusive Education Coordinators who will convene the training team and assign topics to each member of the team.
4. Public Schools District Supervisors and all school heads in the district are directed to give their full support to the activity and should see to it that all expected participants attend the said training.
5. The Public Schools District Supervisors are hereby directed to submit an accomplishment report after the conduct of the district roll-out to Mrs. Maria Elena T. Paras, Education Program Supervisor.
6. Teacher-participants who render services during non-school days shall be entitled to service credits while resource speakers who are Head Teachers, Principals, and Public Schools District Supervisors can avail of the Compensatory Time-Off (CTO) under the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003.
7. Meals, traveling, and other incidental expenses that may be incurred relative to the conduct of the said activity shall be charged against **school MOOE/SEF/PTA funds**, subject to its availability and the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this Memorandum is directed.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent



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