



Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

**Office the Schools Division Superintendent**

January 25, 2024

DIVISION MEMORANDUM

No. 052 , s. 2024

**RESEARCH MANAGEMENT: SCHEDULE OF DISSEMINATION ADVOCACIES  
AND CAPACITY BUILDING ACTIVITIES FOR THE FY 2024's POLICY AND  
RESEARCH PROGRAM (PRP)**

**To:** Assistant Schools Division Superintendents  
Chiefs, CID, and SGOD  
Public Schools District Supervisors/OICs  
Elementary and Secondary School Heads  
All Others Concerned

1. Attached is Regional Memorandum no. 079, s. 2024 entitled "Schedule of Dissemination Advocacies and Capacity Building Activities for the FY 2024's Policy and Research Program (PRP)" dated January 23, 2024, informing the field on the different research activities of the schools division offices of DepEd Region VII.
2. For more details, kindly refer to the attached documents.
3. For inquiries and further technical assistance, kindly contact the Schools Governance and Operations Division (SGOD) thru this contact number 424-9000 loc. 105.
4. Wide dissemination of and strict compliance with this Memorandum are directed.

**SENEN PRISCILO P. PAULIN, CESO V**  
Schools Division Superintendent

SPPP/LMD/SGOD/GSB/amsb2024



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DepEd Tayo Cebu Province





Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS

Office of the Regional Director

23 JAN 2024

**REGIONAL MEMORANDUM**

No. 079 s. 2024

**RESEARCH MANAGEMENT: SCHEDULE OF DISSEMINATION ADVOCACIES AND CAPACITY BUILDING ACTIVITIES FOR THE FY 2024's POLICY AND RESEARCH PROGRAM (PRP)**

To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 All Others Concerned

1. Relative to RM No. 021, s. 2024, "Research Management Cycle 2024", this Office, through the Policy, Planning, and Research Division (PPRD) in coordination with the Regional Research Committee (RRC) and Schools Division Research Committees (SDRCs) announces the **Schedule of Research Dissemination Advocacies and Capacity Building Activities for the FY 2024's Policy and Research Program (PRP)** as specified below:

SDOs	Research Advocacies and Initiatives	Inclusive Dates
SDO-Cebu City	Action Research Proposal and Innovation Writeshop	January 24-30, 2024
SDO-Bayawan City	3-Day Training for District 9 on Classroom-Based Action Research and Innovations	January 24-26, 2024
SDO-Tanjay City	Research and Innovation Orientation and Workshop	January 29-30, 2024
SDO-Mandaue City	Empowering Education Leaders: An Action Research Capacity Building Workshop	February 01-03, 2024 <i>(SDO-Mandaue Conference Room)</i>
SDO-Guihulngan City	Division Education Research Summit 2024	February 02, 2024
SDO-Bayawan City	Training-Workshop on Action Research Proposal Development for School Heads	February 05-09, 2024 <i>(Bayawan City, Neg.Or.)</i>
	Research Dissemination Advocacy for 2024 PRP	January 08-12, 2024
SDO-Bogo City	Research Orientation and Capacity Building Activities	February 06-10, 2023
SDO-Siquijor; SDO-Tanjay; SDO-Guihulngan; SDO-Canlaon SDO-Bais; SDO-Bogo; SDO-Bohol; SDO-Tagbilaran City	Research Dissemination Advocacies and Provision of Technical Guidance to SDOs on the 2024 Policy and Research Program (PRP) of DepEd Region VII Central Visayas	February 05-09, 2024
		February 12-16, 2024
		February 19-26, 2024
		February March 2024
SDO-Dumaguete City	Research Congress and Capacity Building Activities for Policy and Research Program	February 06-08, 2024 <i>(Bethel Guest House, Dmgt)</i>
SDO-Bais City	Seminar-Workshop on Ensuring Data Privacy in Conducting Action Research	February 22-23, 2024 <i>(or on an earlier/later date)</i>
SDO-Toledo City	2024 Division Research Caravan and Workshop	February 27-29, 2024 <i>(The Ranch Resort, Toledo)</i>
SDO-Bayawan City	Research Congress 2024	March 2024
SDO-Tagbilaran City	Capacity-Building on AR Proposal Writing	March 2024
SDO-Carcar City	Research Writeshop Optimization	January-December 2024
SDO-Cebu Province	3-day Workshop on Action Research	November 13-15, 2023
	Technical Guidance by Sub-Offices Research (SORE) TWG	January-March 2024
SDO-Bayawan City	Training Writeshop on Research Report Development	September 2024
SDO-Danao City	Action Research Proposal and Report Writing	Sept. 6-8, 2023; Nov. 22-Dec 2, 2023; CY 2024
SDO-Negros Oriental	Workshop on Writing a Completed Educational Research Report for District Research Coordinators	Nov 9-10, 2023/ CY 2024
SDO-Canlaon City	Seminar-Workshop on Preparing AR Proposals	Dec 19-21, 2023/ CY 2024
SDO-Talisay City	Conference on the Guidelines and Requirements for Submission of AR Proposals for CY 2024	Dec 5, 2023/ CY 2024
SDO-City of Naga	Research Dissemination and Capacity Building Activity	April-June 2024
SDO-Lapu-Lapu City	Provision of TA for 2024 BERF & Non-BERF Proposals	January-February 2024
	Research Congress 2024	November 2024
	Provision of TA for 2024 BERF & Non-BERF Reports	January-December 2024



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2. Furthermore, in consonance with RM No. 039, s. 2024, the conduct of the said research initiatives aims to improve various support mechanisms for research such as:

(i) **capacity building** in collaboration with the Human Resource Development Division (HRDD) of the Regional Office (RO) and Human Resource Development Section (HRDS) of the Schools Division Offices (SDOs) to cater to the learning and development (L&D) needs of our teaching, related teaching, and non-teaching personnel across various governance levels in terms of research and innovation development;

(ii) **funding**, in specific through the utilization of Human Resource Training Development (HRTD) Fund, Special Education Fund (SEF), Maintenance and Other Operating Expenses (MOOE), and other local funds available to finance the training activities for research proposal writing and report development as well as dissemination advocacies in various settings through summits and conferences among others in addition to research results' dissemination in existing mechanisms such as Learning Action Cells (LAC) Sessions, In-Service Training (INSET), and School Governing Council (SGC) as well as data utilization through research results' incorporation in the Enhanced School Improvement Plan (eSIP)/Annual Implementation Plan (AIP) and School Report Card (SRC);

(iii) **partnerships**, in particular, liaising with research and academic institutions where mutual benefits and reinforced collaboration shall be ensured by involved parties especially in the areas of capacity building for research committees (research manager and secretariat members) through formal training and research mngt culture dev't series as well as through resource sharing from the respective databases to help proponents (BERF, Non-BERF, or RO-initiated) in conceptualizing and completing their research studies.

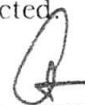
3. Correspondingly, the Regional Technical Working Group (TWG)/ RRC Secretariat Members are directed to visit the different SDOs on the above stated dates to serve as resource persons who shall share technical expertise on capacity-building activities for proposal and report writing and/or as part of the monitoring team relative to the conduct of research initiatives and dissemination advocacies for the 2024 RM Cycle and PRP.

4. This Memorandum also serves as the Travel Order of the Regional TWG Members.

5. Board and lodging, meal expenses, travel and other incidental expenses relative to the conduct of the aforementioned activities shall be charged to Regional/ Division MOOE/ Local Funds, all subject to the usual accounting and auditing rules and regulations.

6. For related inquiries, all concerned may contact the **Policy, Planning, and Research Division (PPRD)**, Department of Education-Regional Office VII, Government Center, Sudlon, Lahug, Cebu City at loc. 734 or through email at [pprd.ro7@deped.gov.ph](mailto:pprd.ro7@deped.gov.ph).

7. Immediate dissemination of this Memorandum is directed.



**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director