



of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office the Schools Division Superintendent

January 26, 2024

DIVISION MEMORANDUM
No. **055**, s. 2024

**DIVISION CAPABILITY BUILDING OF DISTRICT FOCAL PERSONS
ON THE IMPLEMENTATION OF ALTERNATIVE
DELIVERY MODE (ADM)**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisors/Coordinators
Public Schools District Supervisors/OICs
Public and Private Elementary and Secondary School Heads

1. This Office announces the conduct of **Division Capability-Building of District Focal Persons on the Implementation of Alternative Delivery Mode (ADM)** on February 1-3, 2024 at DepEd -Ecotech Center, Sudlon, Lahug, Cebu City.
2. The activity aims to:
 - 2.1. capacitate ADM Focal Persons and Education Leaders on the implementation of Alternative Delivery Mode (ADM);
 - 2.2. empower them to fully implement the different learning delivery modes based on the needs of the learners; and
 - 2.3. plan for sustainable implementation of the Alternative Delivery mode (ADM).
3. Participants to this training are District ADM Focals. They are required to bring laptops and WIFI for the workshop and activities.
4. Teaching Personnel who rendered services during non-school days shall be entitled for service credit, while Principals, School Heads and Division personnel can avail the Compensatory Time Off (CTO) for the services rendered on a Saturday, February 3, 2024.
5. First meal shall be breakfast on Day 1 (February 1, 2024) and last meal shall be dinner on Day 3 (February 3, 2024).
6. Travelling and other incidental expenses incurred by the participants during this activity shall be chargeable against **School/Division MOOE/SEF/local funds**, while board, lodging, rental, and workshop materials shall be chargeable against **FLO-ADM Funds SUB-ARO (ROP-7-23-632)**, subject to the usual government accounting and auditing rules and regulations.



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DepEd Tayo Cebu Province





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7. This Memorandum serves as Authority to Travel.
8. Immediate dissemination of and compliance with this memorandum is directed.

SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

<SDS/ASDS-IN-CHARGE/OFFICE/initials

