



Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

---

Office the Schools Division Superintendent

January 30, 2024

DIVISION MEMORANDUM

No. 057 , s. 2024

**GAD- BASED ORIENTATION OF ALL DISTRICT PESS AND DSAC MEMBERS FOR  
2024 PROVINCIAL SPORTS AND CULTURAL MEET**

To: Assistant Schools Division Superintendents  
Chiefs, CID AND SGOD  
Public Schools District Supervisors/OICs  
School Heads and Teachers  
All Others Concerned

1. This Office hereby announces the conduct of GAD - based Orientation of All District PESSs, and DSAC Members for the 2024 Provincial Sports and Cultural Meet at Ecotech Center, Sudlon, Lahug, Cebu City on February 2, 2024.
2. The conference aims to :
  - 2.1. discuss the stages of evaluation of credential;
  - 2.2. orient the district PESS on the procedure of appraising the credentials in the district level evaluation;
  - 2.3 orient the pertinent documents for the credentials of the coaches, assistant coaches, and athletes.
3. Participants of this orientation are one (1) PESS per district, and DSAC Members. District PESSs are reminded to bring the hardcopy of the Municipality delegation with the accurate entry as to number of athletes by events, coaches, assistant coaches, chaperones, officiating officials, officials and working committees. Attached is the list of the DSAC members.
4. PSDSs are requested to ensure 100% participation during the said activity. Considering that there are teachers who will be participating on this activity. School Heads are expected to make arrangement to ensure that no classes are disrupted due to the participation of teachers.
5. The participants must be at the venue before 8:00AM of day one. This activity is on live-in/stay-in arrangement. Participants from Bantayan and Camotes group of islands are given Day Zero ( February 1, 2024) ). The first meal shall be breakfast on Day 0 and Last meal will be PM snacks.



Address: IPHO Bldg., Sudlon, Lahug, Cebu City  
Telephone Nos.: (032) 424-9000

Email Address: cebu.province@deped.gov.ph

[www.ccbuprovinecc.dcped.gov.ph](http://www.ccbuprovinecc.dcped.gov.ph)



DcpEd Tayo Cebu Province





Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

6. Accommodation, meals and snacks, and other incidental expenses incurred during the conduct of conference shall be chargeable against **Division GAD Funds**, while transportation and other expenses incurred by the participants relative to the participation of the orientation shall be chargeable against **School MOOE/SEF funds**, subject to availability and usual accounting and auditing rules and regulations.

7. This Memorandum serves as **Authority to Travel** of the participants.

8. Immediate and wide dissemination of this Memorandum is desired.

*Senen Priscilo P. Paulin*

**SENEN PRISCILO P. PAULIN, CESO V**

Schools Division Superintendent

<SDS/ASDS-IN-CHARGE/OFFICE/initials



Address: IPHO Bldg., Sudlon, Lahug, Cebu City  
Telephone Nos.: (032) 424-9000

Email Address: cebu.province@deped.gov.ph



[www.ccbuprovince.depcd.gov.ph](http://www.ccbuprovince.depcd.gov.ph)



DepEd Tayo Cebu Province

