



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office the Schools Division Superintendent

March 15, 2024


DIVISION MEMORANDUM

No. **152**, s. 2024

**DISSEMINATING REGIONAL MEMORANDUM NO. 230, S. 2024 RE:
GUIDELINES IN THE EVALUATION OF FY 2023 NQESH
APPLICATIONS AND DIVISION EXAMINEES ALLOCATION**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors/OICs
Elementary and Secondary School Heads
All Others Concerned

1. The Office hereby informs the field regarding the guidelines in the evaluation of the FY 2023 NQESH applications and division examinees allocation as contained/stipulated in Regional Memorandum No. 230, s. 2024 dated 15 March 2024.
2. The said Regional Memorandum is hereby attached or enclosed for the proper guidance of all concerned particularly the aspiring principals or school leaders.
3. This supplements **Division Memorandum No. 115, s. 2024 dated 03 March 2024** Re: ‘Schools Division Office Review, Verification of Documents and Processing of the Examination Permit for the Fiscal Year 2023 National Qualifying Examination for School Heads (NQESH)’.
4. Please refer to the enclosures or attachments for the proper guidance of all concerned/interested applicants.
5. Wide dissemination of this Memorandum is hereby directed/desired.


SENEN PRISCILO P. PAULIN CESO V
Schools Division Superintendent


sds/asds/vay/2024



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Enclosure # 1

Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM

No. _____ s. 2024

**GUIDELINES IN THE EVALUATION OF FY 2023 NQESH APPLICATIONS
AND DIVISION EXAMINEES ALLOCATION**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Pursuant to DM-OUHROD-2024-0445 from the Office of OIC-Usec. of Human Resource and Organizational Development, Wilfredo E. Cabral, entitled "**Guidelines in the Evaluation of FY 2023 NQESH Applications and Division Examinees Allocation**", this Office announces the schedule of online evaluation and validation of documents as follows:

Date	Activity
March 14-27, 2024 (5:00 p.m.)	Evaluation of Documents (SDO)
March 14- April 3, 2024 (5:00 p.m.)	Validation of Documents
March 25, 2024 (5:00 p.m.)	End of Submission of Requirements for those Applicants tagged as RE-APPLY
April 5, 2024 (5:00 p.m.)	Deadline of Payment for Examination Fee
On or before April 8, 2024	Submission of the Final List of Examinees to BHROD-HRDD
On or before April 19, 2024	Release of the Final List of Examinees and Assignment of Examination Sites through a Regional Memorandum

2. This Office also discloses the composition of SDO online process evaluators and RO validators. (Please see Enclosure No. 1 of this memorandum) and they may **access** the NQESH-OAS by logging in to the system using their DepEd email account through this link:

3. In addition, step by step process of evaluation and validation can be found at the **NQESH-OAS User Guide for SDO evaluators and RO validators** through this link:



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639457623193 local 700



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS


4. The updated SDO slot allocation for the NQESH 2023 is distributed as follows:

SDO	No. of Slots	SDO	No. of Slots
Bais City	50	Dumaguete City	35
Bayawan City	65	Guihulngan City	66
Bogo City	50	Lapu-Lapu City	120
Bohol	218	Mandaue City	80
Canlaon City	40	Negros Oriental	221
Carcar City	34	Siquijor	54
Cebu City	165	Tagbilaran City	35
Cebu Province	398	Talisay City	50
City of Naga	69	Tanjay City	80
Danao City	52	Toledo City	100
Total:	1,141	Total:	841
Grand Total: 1,982			

5. The final list of examinees shall be submitted both in scanned pdf (approved by the Schools Division Superintendent) and in Excel format through this email address: _____, copy furnished the email addresses of the regional chiefs of QAD and HRDD, _____ and _____ on or before April 3, 2024 using this subject format **Name of SDO 2023NQESH Final-List-of-Examinees**, following the template below:

Examinee Number	Email Address	Last Name	First Name	Middle Initial	Current Position	Governance Level	Division	School/Office Name

6. For more details as to the specific guidelines, qualifications, and online application process, please refer to the attached DepEd Memoranda (**DM-OUHROD-2024-0445, DM No. 13, s. 2024, and DM No. 14, s. 2024**).
7. Further inquiries or concerns on the conduct of the online NQESH may be sent to **support.nqesh@deped.gov.ph**.
8. Immediate dissemination of this Memorandum is desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
 Director IV
 Regional Director

STJ/FYA/QAD/EBEJ/mfsc-gcp-rmb



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FY 2023 NQESH SDO EVALUATORS AND RO VALIDATORS

Role	RO/SDO	First Name	Last Name	E-mail Address
QAD Chief	QAD	Emiliano	Elnar	emiliano.elnar@deped
HRDD Chief	HRDD	Misael	Borgonia	misael.borgonia@deped.gov.ph
RO Validator	RO-QAD	Rogaciano	Bajo	rogaciano.bajo@deped.gov.ph
RO Validator	RO-QAD	Ma. Felina	Calledo	mafelina.calledo@deped.gov.ph
RO Validator	RO-QAD	Emerson	Degamo	emerson.degamo@deped.gov.ph
RO Validator	RO-QAD	Cynthia	Miro	cynthia.miro@deped.gov.ph
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SDO Evaluator	Danao City	Bethany Faith	Pequilla	bethanyfaith.pequilla@deped.gov.ph
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