



Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

**Office the Schools Division Superintendent**

April 16, 2024

**DIVISION MEMORANDUM**

No. 237, s. 2024

**PLANNING CONFERENCE FOR THE REGIONAL FESTIVAL  
OF TALENTS (RFOT) 2024**

**To:** Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors/OICs  
Public and Private Elementary and Secondary School Heads

1. This Office announces the conduct of **Planning Conference for the Regional Festival of Talents (RFOT) 2024** at Rajah Park Hotel, Fuente Osmeña, Cebu City on Wednesday, April 17, 2024 at 1:00-5:00 p.m.
2. This activity shall be participated in by Education Program Supervisors (EPSvrs) and coaches of the RFOT qualifiers.
3. This activity aims to:
  - a. discuss the standardized competition guidelines, rules and judging criteria to ensure effective training and preparation for RFOT qualifiers and coaches;
  - b. ensure seamless coordination among EPSvrs and coaches regarding logistic arrangements; and
  - c. identify and assess the resource requirements and personnel needed to support the division's delegation to the RFOT 2024.
4. Expenses for afternoon snacks shall be chargeable against **Division MOOE Funds**, while traveling expenses of coaches shall be chargeable against **local school MOOE Funds**, subject to their availability and the usual accounting and auditing rules and regulations.
5. This Memorandum serves as participants' Authority to Travel.
6. Wide dissemination of and compliance with this Memorandum is directed.

**SENEN PRISCILO P. PAULIN, CESO V**  
Schools Division Superintendent



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